



# **Mobile Phone Policy**

# PHONE AND DIGITAL TECHNOLOGY POLICY



Werneth School recognise that mobile phones / digital communication devices are part of everyday life. However we do not allow the use of mobile communication devices during the school day.

We are happy therefore to allow students to bring their mobile phones / digital communication devices to school provided that they follow a few simple rules that have been drawn up by the student council and staff at Werneth School.

Mobile phones / digital communication devices are not used or visible during the school day.

Mobile phones / digital communication devices must be switched off during the school day and using them as a music player is not acceptable.

Mobile phones / digital communication devices must not be taken into examinations.

Mobile phones / digital communication devices must not be used to take photos / videos of other students or staff without the subjects express permission.

The school does not take responsibility for loss of or damage to mobile phones / digital communication devices.

Mobile phones / digital communication devices handed in as lost property will be kept in the school office until the end of term and will then be disposed of if not reclaimed by a student

If it is necessary to use a mobile phone digital communication device permission would be considered as an emergency and only sanctioned if a school landline was not available.

If a student is caught using his / her own, or a "borrowed" mobile phone / digital communication device during the school day the phone / device (including sim card) will be confiscated and the student will receive a school sanction.

The student can collect confiscated mobile devices at the end of the day.

Werneth School reserves the right to refuse to allow persistent offenders of this policy to bring a mobile device to school.



## Sanctions

**Students who fail to comply with this policy may have any of the following consequences.**

- Mobile devices will be confiscated when seen or heard. After initial warning given.
- Non-compliance will result in an instant C4. The mobile device will be kept until 3.30 on the day of confiscation.
- Continued offences over a period of time will result in SLT/Year Inclusion Manager confiscating the mobile device until parents can collect.
- Students using mobile devices to bully other students will face disciplinary actions as sanctioned by the Headteacher.
- Any students caught using a mobile device to cheat in exams or assessments will face disciplinary actions as sanctioned by the Headteacher and reported to the relevant examining body.

Policy	Date modified	Date of approval	Review date	Governor Committee	Responsibility
Mobile Phone	March 2017	March 2017	March 2020	Resources	SBO