

Ref: ALI

Date: 9<sup>th</sup> June 2016



Dear Parents and Carers

Well, the wait is over – we now have the date for the closing of our existing building and a date for the opening of our new state of the art building.

As you may recall we wrote to you on the 29<sup>th</sup> April 2016 giving notice that this move would cause unavoidable disruption to the end of our Autumn half-term. **The school will close to students on Wednesday 12<sup>th</sup> October.** Staff will then have two days to pack all the equipment, books and furniture. The school then closes at the end of Friday 14<sup>th</sup> October for a two-week period whilst all the equipment and furniture is transferred across to the new building by Wates, the contractors.

After half-term the school staff will be involved in training to familiarise themselves with the new building and systems to ensure that when your children arrive, they are clear about safety and security procedures and staff will then be able to support students in their own orientation of the new building. **The new building will officially open to all students on Wednesday 2<sup>nd</sup> November.**

During the first week of the closure we are looking at sourcing alternative venues and activities for our Year 11 students in order that they can continue their education during this crucial final year. Detailed plans will be sent out in due course.

We are very aware that we will lose time with all our students and in order to recoup some of the time lost, students will return to school after the Summer holidays on Thursday 1<sup>st</sup> September with no time lost to additional training.

In order to support students in becoming familiar with the new building, I shall be using assembly time every week to explain the facilities and layout of the new building. There may be an opportunity for students and staff to visit the new building, but this can only be done with regard to the well-being and health and safety of all concerned.

An information evening for parents/carers has been arranged for the 5<sup>th</sup> July where drawings and photographs of the new build will be presented and it will also be a chance for parents/carers to hear headteacher, Mr Conroy, share our new developments for 2016/2017. Looking forward to seeing you there.

Kind regards

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Deputy Headteacher



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